

To: «Principal_Fname» «Principal_Lname» | «Principal_Title» | [«Principal_Email»](#)
«School_Name» (SC: «State_School_ID») | Sampled Grade: «Sampled_Grade»

From: Ashley McGrath | NAEP State Coordinator | amcgrath@mt.gov | (406) 444-3450

Subject: «School_Name» Selection: 2016 NAEP Digital-Based Assessment

Dear «Principal_Title» «Principal_Fname» «Principal_Lname»,

This memorandum is to alert you that Montana will participate in the 2016 administration of the National Assessment of Educational Progress (NAEP). «School_Name» will play an important role by participating; your support of the assessment will help ensure this is a meaningful experience for your schools and students. Attached to this correspondence is an endorsement from State Superintendent Denise Juneau regarding NAEP 2016. As soon as you have read this e-mail, should any corrections to school contact information be necessary, please reply to alert me of the needed correction(s).

«School_Name» was chosen to represent the nation during the NAEP digitally based pilot assessments (DBA) for mathematics, reading, and writing. These assessments will be given on NAEP provided tablets with keyboards at grades 4, 8, and 12. Results from these pilot assessments will not be released but they will be used to inform future NAEP assessments. The NAEP reading and mathematics pilot tests for grades 4 and 8 are considered by the U.S. Department of Education, including the Title I office, as required under the Elementary and Secondary Education Act (ESEA) reauthorization of 2001 for any district receiving Title I funding.

Overview of the 2016 NAEP Digital-Based Assessment (DBA):

- **Sampled Grade:** «Sampled_Grade»
- **Assessments:**
Mathematics, reading, and writing (NAEP DBA; tablets)
- **Session duration:**
The NAEP DBA pilot tests will require two sequential sessions of approximately 25 students each for about 120 minutes (including transition time and instructions). Each student is assessed in only one subject. Students do not need to do any preparation for the assessment. They will not know in advance which subject they will be given.
- **«School_Name»'s scheduled assessment date:**
«Scheduled_Asmt_Day_of_Week» («Scheduled_Assessment_Date»)
Please place the NAEP assessment date on your 2015-2016 school calendar. Because date changes typically require revising the travel schedules of one or more field teams, **we need to know about any calendar conflicts as early as possible**. Changes are relatively easy to accommodate prior to **September 30th**.
- **NAEP DBA Assessment Window: January 25 – March 4, 2016**
As in previous years, federal NAEP field staff will administer the assessment, bring all necessary materials, and provide significant support to schools. The federal NAEP field staff and I will do all we can to help with this challenging opportunity to transition the NAEP assessment to this digital platform. Your support and cooperation are key elements in our success.

Enclosed in this mailing are «School_Name»'s "Participation Requirement and NAEP Sampling Procedure". This attachment concerns the (1) rules regarding which schools are obligated to participate in NAEP, and the (2) frequency of school selection. For additional information, visit the NAEP website at <http://nces.ed.gov/nationsreportcard>. You may also contact me directly via e-mail at amcgrath@mt.gov or by telephone at (406) 444-3450. Your questions are always welcome.

Thank you for your time and for supporting this important national study.

Sincerely,



Ashley McGrath | NAEP State Coordinator | Measurement and Accountability Division
Montana Office of Public Instruction | PO Box 202501 | Helena, MT 59620-2501
amcgrath@mt.gov | PH 406.444.3450

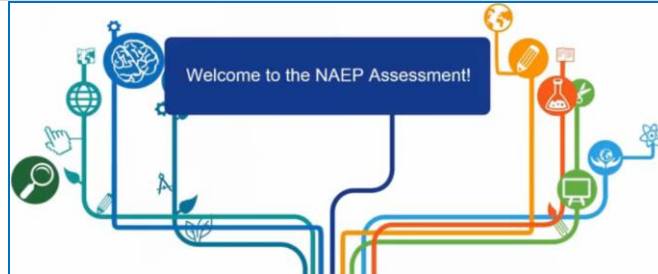
Enclosures:

- Memorandum from Denise Juneau
- Participation Requirement and NAEP Sampling Procedure
- NAEP In Your School

WANT MORE INFORMATION?



[DBA Information](#)



[What Is The Assessment Like?](#)



[Explore Items](#)